



**Administration for Children and Families**

Office of Community Services

Division of State Assistance

# **Community Services Block Grant Model State Plan Revision by Section**

**National Association for State Community Services Programs (NASCSPP)**

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# Webinar Session # 2

- Content Overview of Model State Plan sections 6-9

**Section 6: Organizational Standards**

**Section 7: State Use of Funds**

**Section 8: State Training and Technical Assistance Plan**

**Section 9: State Linkages and Communication**

- Q & A Session



# What do you need for these Webinars?

1. Copy of the revised Model State Plan
2. Copy of the State Accountability Measures
3. Access to webinar slides
4. CSBG Act
5. Note pad to jot/organize comments and questions



## Accountability Measures Cross Walk

Measure	MSP
1Sa(i)	3.2
1Sa(ii)	3.4a
1Sb(i) & (ii)	3.4b
2Sa	7.5
2Sb	7.6
3Sa	7.10
3Sb	7.12
3Sc	8.1

Measure	MSP
3Sd	8.3
4Sa(i)	10.1
4Sa(ii)	10.2
4Sa(iii)	10.6
4Sb	10.14
4Sc	10.5
4Sd	10.12
5S(i)	NONE

Measure	MSP
5S(ii)	NONE
5S(iii)	NONE
5S(iv)	9.5
6Sa	6.7
6Sb(i)	8.2
6Sb(ii)	10.5
7Sa	9.1
7Sb	9.6



## Section 6: Organizational Standards

**Purpose:** Describe State decisions and procedures, including:

- Choice of standards: COE-developed (with modifications) or alternative
- Implementation process at State-level
- Assessment procedures, including corrective action procedures
- Special circumstances exceptions

**Account. Measures:** 6Sa

- All new content; three accountability measures on organizational standards (only one in section 6)



## Section 6: Accountability Measure 6Sa

### 6Sa: Organizational standards for eligible entities

- *During the performance period... “x” percent of assessed eligible entities in the State met the State-adopted organizational standards.*

**Corresponding MSP question: 6.7**

**Point of assessment: In the *Annual Report***



## Three Accountability Measures on Organizational Standards

Three Measures in different sections of Model State Plan

1. 6Sa: percentage entities that have met the standards
  - section 6: Organizational Standards
2. 6Sb(i): technical assistance plans in place for eligible entities with unmet standards
  - section 8: State Training and Technical Assistance Plan
3. 6Sb(ii): quality improvement plans for all eligible entities with serious deficiencies in meeting standards
  - section 10: Fiscal Controls and Monitoring



## Section 7: State Use of Funds *Overview*

**Purpose:** Collect information on the *planned use* of CSBG funds in three topics:

1. 90 percent funds
2. Administrative funds
3. Remainder/Discretionary funds

➤ Terminology





## Section 7, Topic 1: Use of 90 Percent funds

**Purpose:** Collect information on:

- Distribution formula
- Planned CSBG allocations to each eligible entity
- Distribution of funds, including contract mechanism, State approval process, and time frame

**Account. Measures:** 2Sa, 2Sb\*

- Pre-population of eligible entities; flexibility for 2 year plan; dollars vs. percentage; additional information in Annual Rpt.

\* Performance Management Question



## Section 7: Accountability Measure 2Sa

### 2Sa: Distribution of Funds

- *During the performance period...* the State made funds available to eligible entities within 30 calendar days after Federal and State authority was provided.

**Corresponding MSP question: 7.5**

**Point of assessment: Annual Report**



## Section 7: Accountability Measure 2Sb

### *Performance Management Question 3*

#### **2Sb: Distribution of Funds**

- *During the performance period...* using data from a nationally administered survey of eligible entities, and feedback from OCS and other sources, the State adjusted its plan (in the next State plan submission), as appropriate, *to improve the quality of grant administration.*

**Corresponding MSP question: 7.6**

**Point of assessment: In the *NEXT* Model State Plan**



## Section 7, Topic 2: Use of Administrative Funds

**Purpose:** Collect information on:

- Planned amount of CSBG funds for state administrative purposes
- State staff positions funded in part and fully by CSBG

**Accountability measures:** None



## Section 7, Topic 3: Use of Remainder/Discretionary Funds

**Purpose:** Collect information on:

- Planned allocations of funds by statutory categories (section 675C(b)(1)), *with high-level activity descriptions*
- Types of organizations receiving funds to carry out activities

**Accountability measures:** 3Sa, 3Sb\*

- Statutory categories; complex interaction with other MSP sections

\* Performance Management Question



## **Section 7, Topic 2: Remainder/Discretionary Categories [675C(b)(1) of the CSBG Act]**

- a. Training and technical assistance to eligible entities
- b. Coordination of State-operated programs and/or local programs
- c. Statewide coordination and communication among elig. entities
- d. Analysis of distribution of CSBG funds to determine if targeting greatest need
- e. Asset-building programs
- f. Innovative programs/activities by CAAs or other neighborhood groups
- g. State charity tax credits
- h. Other activities, consistent with purpose, specify: \_\_\_\_\_



## Section 7, Topic 2: Approach

- Categorizes are from the CSBG Act
- Descriptions/narratives by category are required under assurance 676(b)(2) of the CSBG Act:
  - *“A description of how the State intends to use discretionary funds made available from the remainder of the grant or allotment described in section 675C(b) in accordance with this subtitle, including a description of how the State will support innovative community and neighborhood-based initiatives related to the purposes of this subtitle.”*
  - Narrative is required IF State allocating funds to the activity area
- A simple, standardized format (table) to show planned allocations and description per allowable activity category
- Avoid repetition by cross-walking/pre-populating across MSP



## Section 7, Topic 2: Remainder/Discretionary Service Description “Cross Walk”

7.10	Activities	MSP location - description
a	T & TA plan	8.1 ✓
b	Coordination of programs	9.1 and 9.2 ✓
c	Coordination/communication among ees	9.3 – 9.5 ✓
d	Analysis determine if targeting greatest need	Narrative in 7.10
e	Asset-building programs	Narrative in 7.10
f	Innovative programs/activities	Required narrative in 7.10; see assurance 14.2
g	State charity tax credits	Narrative in 7.10
h	Other activities	Narrative in 7.10





## Section 7: Accountability Measure 3Sa

### 3Sa: Use of Remainder/Discretionary Funds

- *During the performance period ...* the State used its discretionary funds in accordance with the strategy and dollars/percentages outlined in the State plan.

**Corresponding MSP question: 7.10**

**Point of assessment: Annual Report**



## Section 7: Accountability Measure 3Sb

### *Performance Management Question 4*

#### **3Sb: Distribution of Funds**

- *During the performance period...* using data from a nationally administered survey of eligible entities, and feedback from OCS and other sources, the State adjusted its plan (in the next State plan submission), as appropriate, *to improve its use of remainder/discretionary funds.*

**Corresponding MSP question: 7.12**

**Point of assessment: In the *NEXT* Model State Plan**



## Section 8: State Training and Technical Assistance Plan

**Purpose:** Gather information on:

- Planned training and technical assistance activities by quarter, type (training and/or TA), and category
- Technical assistance plans (TAPs) in place for all eligible entities with unmet organizational standards (that can be resolved in a year)

**Accountability measures:** 3Sc, 6Sb(i), 3Sd\*

**Talking points:**

\* Performance Management Question



## Section 8: Accountability Measure 3Sc

### 3Sc: Use of Remainder/Discretionary Funds

- *During the performance period ...* the State completed the training and technical assistance activities specified in its State plan.

**Corresponding MSP question: 8.1**

**Point of assessment: Annual Report**



## Section 8: Accountability Measure 6Sb(i)

### 6Sb(i): Organizational standards for eligible entities

- *During the performance period...* the State had in place technical assistance plans (TAPs) for all assessed eligible entities with unmet standards that could be resolved within one year.

**Corresponding MSP question: 8.2**

**Point of assessment: MSP and Annual Report**



## Section 8: Accountability Measure 3Sd

### *Performance Management Question 5*

#### **3Sd: Use of remainder/discretionary funds**

- *During the performance period...* using data from a nationally administered survey of eligible entities, and feedback from OCS and other sources, the State adjusted its plan (in the next State plan submission), as appropriate, *to improve the training and technical assistance provided to the eligible entity.*

**Corresponding MSP question: 8.3**

**Point of assessment: In the *NEXT* Model State Plan**



## Section 9: State Linkages and Communication

**Purpose:** Gather information on:

- State activities to create and maintain
  - State-level linkages and coordination, and
  - Local-level linkages and coordination
  - Coordination among eligible entities
- Communication with eligible entities, including feedback about performance on State accountability measures

**Accountability measures:** 7Sa, 7Sb,\* 5S(iv)

- Statutory categories; complex interaction with other MSP sections

\* Performance Management Question



## Section 9: Linkages and CSBG Assurance

- Avoid repetition by cross-walking/pre-populating across MSP
- Assurance on linkage 676(b)(5) of the CSBG Act (from section 14):  
*“An assurance that the State and the eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services...”*
  - Corresponding items: MSP 14.5 to MSP 9.1





## Section 9: Linkages and Use of Funds for program coordination

- Avoid repetition by cross-walking/pre-populating across MSP
- Remainder/Discretionary funding category 675C(b)(1)(B) :
  - For “coordinating State-operated programs and services, and at the option of the State, locally-operated programs and services, targeted to low-income children and families with services provided by eligible entities and other organizations funded under this subtitle, including detailing appropriate employees of State or local agencies to entities funded under this subtitle, to ensure increased access to services, provided by such State or local agencies;”
  - Corresponding items: MSP 7.10b to MSP 9.1 and 9.2



## Section 9: Linkages and Use of Funds for Coordination/Communication

- Avoid repetition by cross-walking/pre-populating across MSP
- Remainder/Discretionary funding category 675C(b)(1)(C) :  
For “supporting statewide coordination and communication among eligible entities;”
  - Corresponding items: MSP 7.10c to MSP 9.3, 9.4, and 9.5



## Section 9: Accountability Measure 7Sa

### 7Sa: State Linkages and Communication

- *During the performance period ...* the State provided both quantitative data and examples of how the State CSBG Office maintained and created linkages within State government to assure the effective delivery of services to low-income people and communities.

**Corresponding MSP question: 9.1**

**Point of assessment: MSP and Annual Report**



## Section 9: Accountability Measure 5S(iv)

### 5S(iv): Data collection, analysis, and reporting

- *During the performance period...* the State submitted to the eligible entities and State Community Action association, information about 'actual versus planned performance' on the State accountability measures, within 60 calendar days of getting feedback from OCS.

**Corresponding MSP question: 9.5**

**Point of assessment: Annual Report**



## Section 9: Accountability Measure 7Sb

### *Performance Management Question 6*

#### **7Sb: State Linkages and Communication**

- *During the performance period...* using data from a nationally administered survey of eligible entities, and feedback from OCS and other sources, the State adjusted its plan (in the next State plan submission), as appropriate, *to improve its communication efforts.*

**Corresponding MSP question: 9.6**

**Point of assessment:** In the *NEXT* Model State Plan



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**QUESTIONS**  
**And**  
**Answers**

A magnifying glass with a black handle and a silver rim is positioned over the text. The lens of the magnifying glass is focused on the word "QUESTIONS", which is significantly enlarged and appears to be floating above the other text. The words "And" and "Answers" are in a smaller font size and are positioned below "QUESTIONS".