

Roundtable Discussion: CSBG Client Income Eligibility Determination

Some common factors to consider for determining income eligibility policy for CSBG include:

- Distinguishing between **Family, Household or other unit definitions**. (Example, all people related by blood marriage or adoption, or including or excluding foster children)
- Deciding which **income sources** are included or excluded. (Example, are one-time gifts included, what about loans, adoption subsidies or foster care payments?)
- Deciding **how often** a client is **re-certified**. (Example, annually bi-annually)
- Deciding how income will be computed. (Example, income could be annualized based on actual income for a certain period of time)
- Deciding if **documentation** will be required.

What other factors are important to consider when setting income eligibility policies?

How should you move forward in your State to improve income eligibility policies?