



Administration for Children and Families

Office of Community Services
Division of State Assistance

COMMUNITY SERVICES BLOCK GRANT (CSBG)

**Orientation to the Office of
Community Services (OCS) and
The Division of State Assistance
(DSA)**



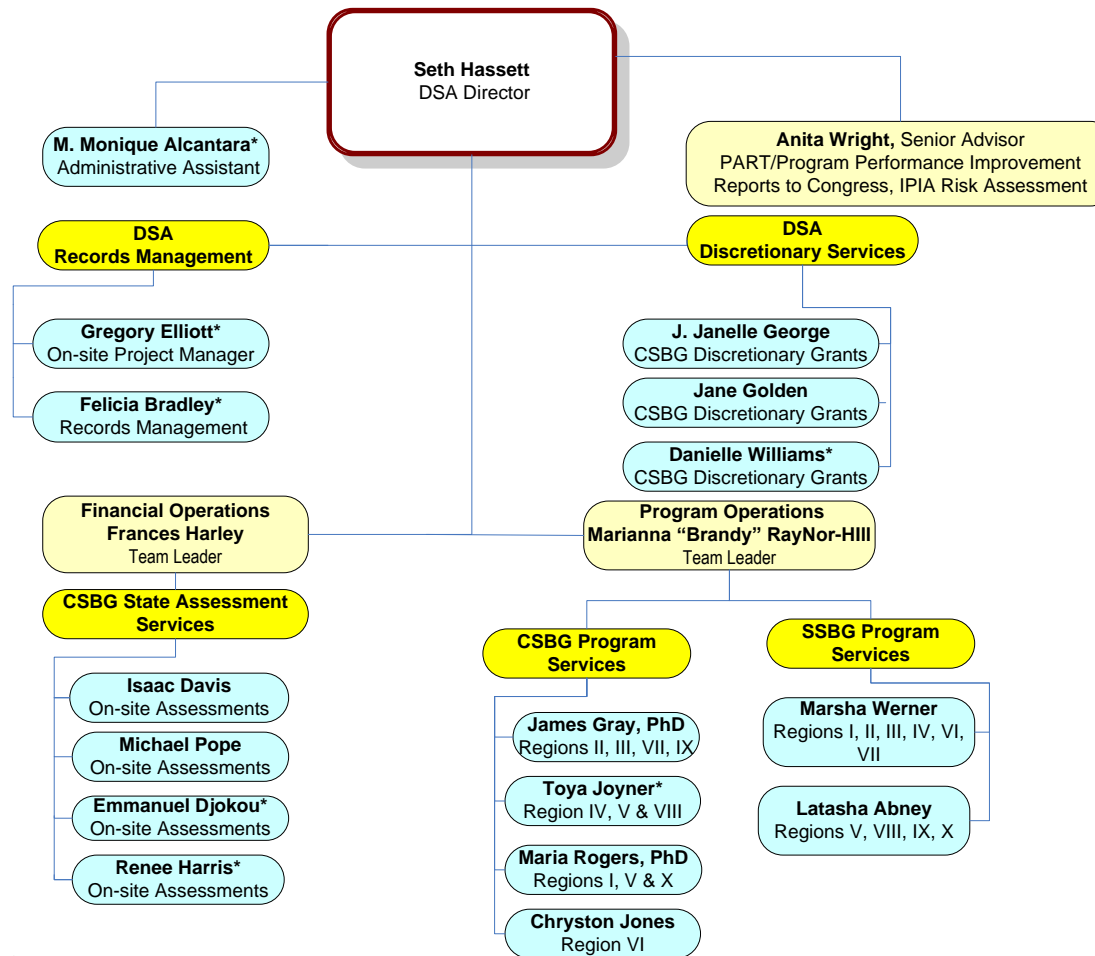
Office of Community Services Major Programs

- Low Income Home Energy Assistance Program (LIHEAP)
- Social Services Block Grant (SSBG)
- Community Services Block Grant (CSBG)
- CSBG Discretionary (CED, Rural, JOLI)
- Strengthening Communities Fund
- Assets for Independence
- Empowerment Zones and Enterprise Communities (EZ/EC)



Administration for Children and Families

Office of Community Services Division of State Assistance



*Contractor



Administration for Children and Families

Office of Community Services
Division of State Assistance

Division of State Assistance

- Social Services Block Grant (SSBG)
- Community Services Block Grant (CSBG)
- CSBG Training and Technical Assistance (T/TA)
Grants and Contracts
- Empowerment Zones and Enterprise Communities
(EZ/EC)



Administration for Children and Families

Office of Community Services
Division of State Assistance

Training and Technical Assistance Projects

- CSBG Data
- CSBG Governance
- CSBG Legal
- Community Economic Development
- State Technical Assistance Capacity
- Exemplary Practice Identification and Dissemination
- Risk Assessment and Organizational Stabilization



DSA CSBG Functions

- Review State CSBG Plans
- Training and Technical Assistance Grants
- Communications and Guidance
- Monitoring and Assessment
- Performance Measurement and Reporting



Administration for Children and Families

Office of Community Services
Division of State Assistance

CSBG State Plans

- Model State Plan provided on CSBG website
<http://www.acf.hhs.gov/programs/ocs/csbg/>
- Information Memoranda will remind (FY 2012) plans
- Plans received September 1, 2011
- OCS reviews and accepts if key statutory requirements addressed and plan is complete



What You May Expect

DSA Contact:

- Monthly/Quarterly Calls With States/Territories
 - Building relationships
 - Brainstorming
 - Identifying Concerns
 - Networking
 - DSA Updates
 - State Updates
 - Technical Assistance
- E-mail
 - Sharing best practices, outreach information



Monitoring Infrastructure

Regular CSBG

Federal Monitoring

- Annual review of State CSBG Plans to assure compliance with statutory requirements
- Statutorily Required State Assessments
- Risk Assessment of States
- Ad Hoc Financial Monitoring – Review of Audit Results
- Review of State Corrective Action Plans
- Document Management – Records Retention

State Monitoring

- Annual review of eligible entity needs assessments and plans
- Statutorily Required Full Onsite Review of Eligible Entities – At least once every 3 years
- Onsite review of newly designated entities
- Follow-up reviews with eligible entities that fail to meet the goals, standards, and requirements established by the State
- Other reviews as appropriate.



Administration for Children and Families

Office of Community Services
Division of State Assistance

State Assessments

OCS will determine:

- whether State provided requested & adequate documentation in a timely manner;
- information on use of CSBG funds;
- appropriate policies and procedures for verifying ROMA data;
- internal policies and procedures



Monitoring Procedures & Tools – Regular CSBG

- CSBG Monitoring Checklist (IM-102)
- State Assessments – Sample of States
 - o Desk
 - o On-site



Administration for Children and Families

Office of Community Services
Division of State Assistance

State Assessment Monitoring Schedule

FY 2011

- Kansas
- Pennsylvania
- Tennessee
- New Jersey

FY 2012

- Michigan
- Alabama
- Missouri
- New York
- Washington
- Wisconsin

FY 2013

- Colorado
- New Mexico
- Montana
- Rhode Island
- Connecticut
- Oklahoma

Tentative Dates

March, 2011
May, 2011
July, 2011
September, 2011

Tentative Dates

October, 2011
January, 2012
March, 2012
May, 2012
July, 2012
September, 2012

Tentative Dates

October, 2012
January, 2013
March, 2013
May, 2013
July, 2013
September, 2013



Liquidity Test Introduction

Purpose: (1) To evaluate the entity's ability to satisfy short-term obligations, for a sample of eligible entities that are recipients of CSBG funds; and (2) to determine the liquidity ratios most applicable in the evaluation.

Source: Federal Audit Clearinghouse System (FACS)

Scope: Perform three different liquidity tests based on a Fiscal Year balance sheet for an eligible entity or Community Action Agency (CAA).

Conclusion: Tests produce diverse results and provide information useful in assessing the eligible entity's financial stability.

Based on the results usually there will be a recommendation for an on-site visit by OCS and/or OIG.



Administration for Children and Families

Office of Community Services
Division of State Assistance

Q & A

